Strong Nonprofits.
Stronger Communities.

CRE
Community Resource Exchange

CRE CONFERENCE CENTER
ROOM, RATE AND RESERVATION INFORMATION

The Conference Center has several meeting spaces to suit your needs:

Training Room A large, flexible space that can be set up to accommodate a variety of meeting needs.

- *Seats 12-30 in several different rectangular table arrangements, up to 25 in a U-shaped setting, up to 50 with theater-style seating and hosts up to 50 persons in an open, reception-like space.*

Conference Room A Seats 12-14 persons around a large conference table.

Conference Room B Seats up to 8-10 persons around an oval conference table.

Conference Room C Seats up to 8-10 persons around an oval conference table.

The Conference Center has complimentary water and chocolate available to all guests and meeting participants. Also available are easels and flipchart paper, public computers for email access, wireless Internet access, and telephones for local calls.

In addition, **all** conference rooms have computers and flat screen monitors for presentations. The Training Room has a projector and screens for large-scale presentations. The Conference Center also has other equipment for meetings.

Rates and Reservations *(Effective September 2012; rates subject to change)*

Meeting Space*	3 Hours or Less	Over 3 Hours	Tea & Coffee	Chocolate & Water	LCD Screen Set Up	Overhead Projector Set Up
Training Room	$125	$250	$10	Included	n/a	$25
Conference Room A	$75	$130	$5	Included	$25	n/a
Conference Room B	$60	$120	$5	Included	$25	n/a
Conference Room C	$60	$120	$5	Included	$25	n/a

**Evening surcharge of $100 for each meeting space*
**Weekend flat rate of $450*

Directions
CRE's handicap accessible Conference Center is conveniently located in lower Manhattan at 42 Broadway, between Wall Street and Bowling Green. It is accessible by several major subway lines (1 to Rector Street; 2/3 to Wall Street; 4/5 to Wall Street; J/Z to Broad Street/Wall Street; R to Rector Street) and bus routes (M1 or M6 to Broadway and Morris Street).

For more information, please contact CRE at 212-894-3394 or info@crenyc.org.